

**Experience Statement, July 2017****Bijal Shah**

*Bijal has extensive experience in IT consultancy working on multiple projects of varying size and length. She is a highly motivated self-starter with strong project management and communication skills and has a proven track record in ensuring successful implementation and delivery of software solutions providing key input at all stages including but not limited to requirements definition, the development process, and the implementation strategy. Her holistic approach ensures that projects are delivered in line with the business' requirements and all parties are fully engaged throughout the process.*

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**Key skills**

- Preparation and presentation of status reports on projects
- Analytical skills to identify and propose changes to business process, and possible risks to service delivery
- Establish and maintain strong professional relationships with business' clients and stakeholders
- Preparation of project plans covering key milestones, tasks and dependencies
- Planning, prioritising, problem solving, and communicating to deliver business as usual service
- Software testing to deliver quality assurance and work within safety framework
- Creation of Process flow diagrams and standard operating processes to support business changes
- Recruitment and training of staff required for key service delivery roles